



AITKIN COUNTY BOARD OF COMMISSIONERS

February 25, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney Remove item 20

1.D **Health & Human Services (see separate HHS Agenda)**

1.E **Citizens Public Comment - None**

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

February 11, 2025 - February 24, 2025

B) Approve County Board Minutes-

February 11, 2025

C) Approve Electronic Funds Transfers

Total	\$1,188,344.55
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D) Approve Auditor Vouchers-

Auditor Warrants - HHS 02.07.25

HHS	\$46,824.47	Opioid	\$10,990.57			Total	\$57,815.04
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E) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 01.31.25

General	\$2,539.62	State	\$48,705.82	Taxes	\$1,382.00	Parks	\$110.00
						Total	\$52,737.44

F) Approve Manual Warrants/Voids/Corrections-

ELAN 01.30.25

General	\$4,767.85	Reserves	\$950.00	HHS	\$83.98	R&B	\$105.71
						Total	\$5,907.54

G) Approve Commissioner's Vouchers

Commissioner Warrants 02.14.25

General	\$179,020.22	Reserves	\$5,135.79	R&B	\$135,300.44	HHS	\$439.09
State	\$90.00	Trust	\$9,042.39	Forest	\$238.22	Taxes	\$80.00
LLCC	\$15,137.76	Parks	\$4,830.64			Total	\$349,314.55

H) Approve Auditor Vouchers-

Auditor Warrants - Sales, Use and Diesel Tax, January 2025

General	\$176.44	R&B	\$1,143.76	LLCC	\$47.64	Parks	\$105.19
						Total	\$1,473.03

I) Adopt Resolution-

LG220 Application for Exempt Permit - Sherwood Forest Owners Association

J) Approve Auditor Vouchers-

Auditor Warrants - HHS 02.14.25

HHS	\$118,607.46					Total	\$118,607.46
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K) Adopt Resolution-

LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

L) Approve-

Affidavit for Duplicate of Lost Warrant - Johnson

M) Approve-

Affidavit for Duplicate of Lost Warrant - Hahn-Beasley

N) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 02.18.25

General	\$94.04	State	\$55,260.14	Taxes	\$875.69	LLCC	\$309.95
						Total	\$56,539.82

O) Approve-

Fire Protection Contract - City of McGregor

P) Approve-

JPA with the City of McGrath

Q) Approve-

JPA with Salo Township

R) Approve-

JPA with Ball Bluff Township

S) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - HHS 02.18.25

HHS	\$466.17	HHS	\$1,631.09			Total	\$2,097.26
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T) Approve-

Amended Board of Commissioners Meeting Procedures

U) Adopt Resolution-

Sentence to Serve Donation

V) Adopt Resolution-

Donation to Aitkin County Jail

W) Approve-

Personnel Policy Update - Employee Recognition, Cash if PTO back is at Max

X) Approve-

Safety Policy Update - to include Naloxone Training

Y) Approve Auditor Vouchers-

Auditor Warrants - HHS 02.21.25

HHS	\$20,110.19					Total	\$20,110.19
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Z) Approve-

License Center Technician - Amend from two PT to one Full-time Position

Regular Agenda

3A John Welle - County Engineer

Motion to:

Adopt Resolution - Award Contract 20258

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

4A Mike Dangers – County Assessor

Motion to:

Approve Vehicle Donation to McGregor Airport

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney

5A Andrew Carlstrom – Environmental Services Director

Motion to:

Request Public Hearing for Proposed Feedlot

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample
Tuesday, March 11th at 9:30AM in the Government Center Board Room

6A Janet Smude - Aitkin County SWCD District Manager

Motion to:

Approve Adoption of the Mississippi River Grand Rapids Watershed, Implementation MOA

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Bret Sample

7A Mark Jeffers – Economic Development Coordinator

Informational Only

Aitkin County Business Profile - Discussion only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

8A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Mississippi River Public Water Access Cooperative Agreement

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

8B Dennis Thompson – Land Commissioner

Informational Only

Spongy Moth Treatment in Aitkin County - Information Only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

9A Jessica Seibert – County Administrator

Informational Only

Administrator Updates

DH meeting, working on Strategic Plan measurements, MACA Legislative Call, preparing on-boarding calendar and information binder for new Administrator, Facilities meeting, 2nd Floor move planning meeting

10A Board of Commissioners

Informational Only

Commissioner Committee Reports

Elk meeting, Corps/Stauber meeting, Arrowhead Counties Association, Mille Lacs Fisheries, Facilities meeting, House Human Services hearing on H.F. 337


Motion to Adjourn

Motion made at 11:33 a.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney
Next Meeting: Tuesday, March 11, 2025



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner



Jessica Seibert
County Administrator